



312 MARKET INC.
 312 MARKET ST UNIT A PHILADELPHIA PA 19131

EMPLOYMENT APPLICATION

In compliance with Federal and State equal employment opportunity laws, applicants are considered for positions without discrimination on the basis of race/color, religion, sex, orientation, national origin, age, citizenship, disability, marital status, veteran/military status, or any other consideration made unlawful by applicable federal, state, or local laws.

In order for you to be considered for employment, this application must be filled out COMPLETELY. Please write "N/A" if information is not applicable. Résumés, though welcome, should not be submitted in place of the information requested below.

PLEASE PRINT

First Name	Middle Initial	Last Name	Social Security or Other ID Number	Today's Date
Current Address:	Street/P.O. Box	Apt. #	City	State ZIP
Permanent Address:	Street/P.O. Box	Apt. #	City	State ZIP
Day Phone No.	Evening Phone No.	Alternate Phone No. (Cell /Other)		
()	()	()		
For which position are you applying?			Date you are available for employment	
Desired Salary: \$ _____/hour \$ _____/week				

If hired, can you present evidence that you are legally able to work in the United States? (<i>Proof of identity and legal authority to work in the United States is a condition of employment.</i>)	YES	NO
If hired, can you submit proof of legal age to work in this state?	YES	NO
Are you of legal age to serve alcohol in this state?	YES	NO
How many jobs have you held in the last two years?		
Have you ever been terminated from a job?	YES	NO
If yes, how many jobs have you been terminated from?		
You want to work:	Part-time	_____ hours per week
	Full-time	_____ hours per week

In the table below, please indicate the days you **CAN** work. **List the earliest and latest times you CAN work.** Please account for travel time to and from other obligations. Being on time for a shift **is mandatory.**

	MON	TUES	WED	THURS	FRI	SAT	SUN
Earliest Time IN							
Latest Time OUT							

Do you have a reliable means of transportation to and from work for the days and times you are available?	YES	NO
Are you available to work holidays and weekends?	YES	NO
Are you, or do you plan to be, in school or taking courses at any time while working here?	YES	NO

Education

	Name and Location of School	Dates Attended	Last Year Completed	Major/Specialty	Degree Received
High School		(Please leave blank.)	Grade: 9 10 11 12	(Please leave blank.)	
College/ Other		From: ____ / ____ Month Year To: ____ / ____ Month Year			

Have you read a job description for the position of interest?	YES	NO
Do you understand the job requirements?	YES	NO
Can you perform the essential functions required by the job for which you are applying, either with or without reasonable accommodations?	YES	NO

Personal References (other than immediate family):

Name	Phone Number	Number of Years Known	Relationship

Work History (List your last 3 jobs.)

	Current or Most Recent Job		Previous Job		Previous Job	
Company Name						
Address						
Position						
Job Duties (please describe)						
Did you handle cash? (Circle one)	Yes	No	Yes	No	Yes	No
Name and Title of Immediate Supervisor						
Phone Number of Immediate Supervisor						
Dates of Employment	Start	End	Start	End	Start	End
Usual Number of Hours Worked per Week						
Reason for Leaving						
Weekly Earnings	\$ _____ Starting \$ _____ Ending		\$ _____ Starting \$ _____ Ending		\$ _____ Starting \$ _____ Ending	
All employers, including your current employer, may be contacted to verify the information you provide.	May we contact your current employer prior to any offer of employment? Yes No		May we contact this employer prior to any offer of employment? Yes No		May we contact this employer prior to any offer of employment? Yes No	

Please answer the following questions regarding the position for which you are applying:

What does good customer service mean to you in the position for which you are applying?
Describe what it means to be doing a good job in the position for which you are applying:
What do you feel is (or would be) the most difficult part of this position?
Why do you like to work in restaurants (or why do you think you would like restaurant work)?
What do you expect out of your job?
What traits do you look for in your fellow employees?
What is the most physically demanding job that you have ever had?

Please Read the Following Carefully and Sign Below

I declare that I am qualified to perform all the duties of the position I am seeking. I also declare that the information provided in this application is correct and that any false statements or omissions will justify my rejection for or dismissal from employment. I authorize the Company to conduct any necessary investigation regarding my background as it relates to the position I am seeking and to the extent permitted by federal, state, and local law. I agree to complete any requisite authorization forms for a background investigation. I hereby release all parties from any liability in connection with the provision and use of such information. I will agree to a drug test, if permitted by law, to be paid for by the Company. (Use the results of any drug tests may, consistent with applicable law, to make employment decisions, including decisions relating to hiring and continued employment.) I understand and agree that this application for employment does not create a contract for employment or a guarantee of employment. I understand and agree that if I am hired, my employment is "AT-WILL" which means that my employment is for no definite period of time, and either the Company or I may terminate the employment relationship with or without cause at any time, with or without any advance notice. I understand that only the CEO may change the AT-WILL status of any applicant or employee and may only do so in writing. I understand that any policies or procedures implemented by the Company in the event of my employment do not alter my AT-WILL employment status. I understand that the Company, in its sole discretion, may at any time change its personnel policies and may also change my job description, responsibilities, wages, and benefits.

I HEREBY ACKNOWLEDGE AND UNDERSTAND THE NOTICE AS DESCRIBED ABOVE AND THAT IF I AM HIRED I WILL BE AN AT-WILL EMPLOYEE.

SIGNATURE: _____

DATE: _____

FOR OFFICE USE ONLY	DO NOT WRITE BELOW
INTERVIEW DATE	
REFERENCE CHECK COMPLETED	
DETERMINATION	
HIRE DATE	
NOTES	